

Help Wood End School Help Our Children

Become a Parent Governor

This information sheet gives an overview of governor's responsibilities. If after reading this you would like to join our governing body, please contact the school office for details of current vacancies and how to apply.

Governors are appointed to provide:

- Strong links between the school and the community it serves.
- A wide experience of the outside world.
- An independent view
- A visible form of accountability for the headteacher and staff of the school.
- A team focusing on long term development and improvement.
- Accountability to the community for the use of resources and the standards of teaching and learning in school.
- Support for the headteacher and staff.

Governors are expected to:

- Attend meetings of the governing body.
- Work as a member of the governing body (not as an individual) in the best interest of the school.
- Show an interest in school activities.
- Become well-informed about education in general and about our school in particular
- Become familiarly with the rules of school governance.
- Attend training courses, where appropriate.

Governors will also be involved in the following activities

- Senior staff appointments
- The financial management of the school
- Pupil discipline
- The curriculum
- Community links



Our Governing body sets the strategic direction of our school

In order to do this we:

- Employ others to carry out the work.
- Have an operational manager (the headteacher) who is responsible for the day to day management of the school.
- Agree policies and procedures.
- Agree targets for improvement.
- Act as the critical friend of the school and headteacher
- Receive and discuss reports on the resulting practice and conduct of the school
- Review our own working practices.

Decisions of the governing body are made in formal meetings

What we hope you will get out of being a governor:

- The knowledge that you are helping our school and pupils.
- The satisfaction of giving something back to the community.
- A sense of purpose and achievement
- New skills which may be useful elsewhere
- Broader horizons

Training and support

Milton Keynes Council's Governors Support Service provides training and support for governors. Training is offered for both the full governing body and individual governors.

What we hope you can offer

- Time (approximately 3 hours each half term) Wood End has two committees, Finance, Environment and Personal, Curriculum Parents and Pupils. You may choose which you join.
- Commitment and tact.
- A willingness to learn.
- A listening ear and an enquiring mind.
- The ability to assimilate information, make judgements and take decisions.
- The ability to work as part of a team

What Qualifications do I need?

- No formal qualifications are needed.
- You need to have a child at school.
- You need to have some spare time (about 3 hours each half term)
- You need to be prepared to attend an induction course.
- You need to be enthusiastic about school and the education of our children.
- You need to have a CRB check.
- You would normally hold the office for 4 years but you can resign at any time.

Finally.....

All our governors share the responsibility of making the governing body effective and efficient by setting the remit of the body and its committees, being well informed and attending meetings.

MILTON KEYNES COUNCIL
LEARNING AND DEVELOPMENT DIRECTORATE
ELECTION OF PARENT GOVERNORS



WOOD END FIRST SCHOOL

I wish to nominate _____
for the position of Parent Governor.

Signed (nominator) _____

Signed (seconder) _____

I am prepared to accept this nomination

Signed (Candidate) _____

Date _____

Please return to the Headteacher by 3pm on Monday 29th November 2011

If an election is necessary candidates may be asked to provide information about themselves and/or an election address of up to 200 words, for distribution to parents.